



## **New Life church's handling of personal data**

### **Members of the congregation**

You become a member of New Life church after completing the introductory course and a talk with one of our elders. In connection with the membership, we register your contact details as well as the date of birth and membership.

We use your information to inform and keep in touch with you as a member as well as to provide the basis for reporting statistics to our denomination EFK (Evangelical Free Church in Sweden).

If you are chosen or appointed to a position of leadership/board/ministry group in the congregation or if you are contact person for a group, your contact details may be posted on the congregation's web page and/or in other channels of information.

The congregation can compile a list of all members and their contact details including date of birth. This list may be distributed digitally in pdf format and/or distributed in paper form to members.

The congregation collaborates with EFK in missions and considers it important that our members are kept informed about the work we support. This means that we can provide your contact information to EFK for information about their work in Sweden and the rest of the world. EFK may use your email address until you inform them that you no longer want information. You can opt out from EFK's updates by phone 019-16 76 00 or [info@efk.se](mailto:info@efk.se)

When you move to another congregation, you can request a certificate from us that you hand over to the congregation to which you move. When you inform us that you are leaving the congregation, we will immediately remove you from the members' register. We will however save your information to invite you to anniversaries and similar events. See also the section "Participants in the congregation's activities".

If you are baptized in the congregation, we will save your details with the national personal number or birth date, your name and date of baptism in a baptismal register. If you are removed from the member's register, we save the data about the date of baptism, which is saved for the church's statistics.

## **Participants in the congregation's activities**

You are always welcome to attend the congregation's activities, even if you are not a member. This applies to children and adolescents as well as adults. In some activities, we need to register your contact details, date of birth or, in some cases, social security numbers and your attendance.

For our children's activities, we use information about the children's name and date of birth when the children come to Kids Life. Upon check-in, the child receives a sticker with their name and date of birth. We do this for security reasons: we need to know which children we are responsible for and what group they belong to. We also use the parents' mobile phone number to reach them if their children get upset but also to send out information about Kids Life. As a parent you are always entitled to know what information we have about you and your child and how we handle this information.

We also make these registrations to report statistics to our denomination EFK. In some cases, your name and date of birth may be submitted to other denominations, study federation, municipalities or equivalent in connection with grant applications or for checking a grant basis. The data also provides the opportunity to invite to future activities. The statistics are valuable for both the congregation and the denomination's evaluation of activities.

Data is saved for as many years as necessary to be available for statistical control purposes, currently statistics are saved for the current year and three years back. Thereafter all data is deleted.

When the congregation organizes activities with other congregations/associations, we may share your contact information to the congregation/organisation for those who attend the activity.

## **Participation in events**

The congregation arranges church camps and other arrangements that require signing up. Sign-up lists for these events may be saved until the next similar event but will not be saved for more than two years.

When the congregation invites people to others' events, their rules apply to how data is saved.

## **Contact**

If you have questions or want information about the data that the church has registered about you, contact:

New Life Church (org-nr 802016-3799), Missionsvägen 75, 167 33 Bromma. [Info@newlife.nu](mailto:Info@newlife.nu) web: <http://www.newlife.nu/stockholm/sv/>

Contact person for handling personal data in the church is:

Rui Sousa

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